



Financial Aid Office

2010-2011 Verification Worksheet Maine Maritime Academy

Independent

Your FAFSA application was selected for review in a process called "Verification". In this process, mandated by the U.S. Department of Education, MMA will be comparing information from your application with signed copies of your and your spouse's 2009 Federal tax forms, W-2 forms, and other documents if necessary. The law states that schools have the right to ask you for this information before awarding Federal aid and other aid.

No determination of aid eligibility or disbursement of funds can be made until the verification process has been completed.

What you must submit:

1. Signed copies of 2009 Federal income tax forms (1040, 1040A, or 1040EZ) for student and spouse
2. All 2009 W-2's for student and spouse
3. Complete and sign this verification worksheet.
4. **Please mail the above documents to:**
Maine Maritime Academy
Financial Aid Office
Pleasant Street
Castine, ME 04420

Contact us: In-state 800-464-6565
Out-of-state 800-227-8465
Fax: 207-326-2515

A. Student Information

_____	_____	_____	_____
Last Name	First Name	M.I.	Social Security Number
_____			_____
Mailing Address (include apt. no.)			Date of Birth
_____	_____	_____	_____
City	State	ZIP Code	Permanent Home Phone Number
_____			_____
E-mail Address			Cell Phone Number

B. Family Information

List the people in your household that you will support between July 1, 2010 and June 30, 2011, including:

- yourself
- your spouse
- your dependent children (if you provide more than half their support)
- other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2010 through June 30, 2011

Full Name	Age	Relationship	Name of College attending in 2010-2011 school year	Year in College
<i>Missy Jones</i> (example)	24	<i>Self/Student</i>	<i>Maine Maritime Academy</i>	<i>1st year</i>
		Self / Student	Maine Maritime Academy	
		Spouse		
		Son / Daughter		
		Son / Daughter		
		Son / Daughter		

C. Student's Information - Tax Forms

1. Did or will you file a Federal Income Tax Return for 2009?
(IRS form 1040, 1040A, or 1040EZ) Yes No
2. If you checked YES: attach a clear, signed, readable copy of:
- Student's SIGNED 2009 Federal tax return (1040, 1040A, or 1040EZ)
 - Student's W-2's wage form for the 2009 tax year (from all places of employment)

If you need a copy of your federal income tax form, please request a copy from your tax preparer; or request an Internal Revenue Service form that lists tax account information at 800-829-1040.

3. If you checked NO: You will need to complete a "Student 2009 non-tax filer's statement". For a copy of this form you may download a copy at <http://www.mainemaritime.edu/financialaid/docs/NonTaxFilerStudent2010.2011.pdf> or please call the Financial Aid Office for a copy at 207-326-2205.

D. Spouse's Information - Tax Forms

1. Did or will you file a Federal Income Tax Return for 2009?
(IRS form 1040, 1040A, or 1040EZ) Yes No
2. If you checked YES: attach a clear, signed, readable copy of:
- Spouse's SIGNED 2009 Federal tax return (1040, 1040A, or 1040EZ)
 - Spouse's W-2's wage form for the 2009 tax year (from all places of employment)

If you need a copy of your federal income tax form, please request a copy from your tax preparer; or request an Internal Revenue Service form that lists tax account information at 800-829-1040.

3. If you checked NO: You will need to complete a "2009 non-tax filer's statement". For a copy of this form you may download a copy at <http://www.mainemaritime.edu/financialaid/docs/NonTaxFilerSpouse2010.2011.pdf> or please call the Financial Aid Office for a copy at 207-326-2205.

E. Student and Spouse - Other Financial Information (2009 Amounts - 1/1/2009-12/31/2009)

<i>Enter amounts for each of the items below, which pertain to you and your spouse</i>	<i>Student</i>	<i>Spouse</i>
Child support paid for all children.		
Child support received for all children.		
Payments to tax deferred pensions and savings plans (paid directly or withheld from earnings), Amounts reported on the W-2 form in boxes 12a through 12d, codes D,E,F,G,H & S.		
Housing, food, and other living allowances paid to members of the military and clergy.		
Other untaxed income not reported, such as workers' compensation, disability, etc. Don't include student aid, earned income credit, welfare payments, untaxed Social Security benefits, etc.		
Veterans' non education benefits such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC) and/or VA Educational Work-Study allowances		
Money received or paid on your behalf (e.g. bills) not reported elsewhere on this form		

F. Sign this Worksheet

Each person signing this form certifies that all the information reported on it is complete and correct. The student and spouse must sign and date.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student Signature

Date

Spouse Signature

Date